

ROSS VALLEY FIRE DEPARTMENT

RESOLUTION 25-02

A RESOLUTION OF THE ROSS VALLEY FIRE DEPARTMENT ADOPTING THE PROPOSED LINE-ITEM BUDGET REVISIONS TO THE FISCAL YEAR 2024-2025 OPERATING BUDGET

WHEREAS, the Ross Valley Fire Department Board of Directors adopted the revised proposed Fiscal Year 2024-2025 Operating Budget on June 12, 2024, at a regular meeting of the Ross Valley Fire Department Board of Directors to plan for anticipated revenues and expenses for the fiscal period; and

WHEREAS, the Ross Valley Fire Department Board, on the recommendation of staff, approves the Fiscal Year 2024-2025 Operating Budget line item revisions.

NOW THEREFORE BE IT RESOLVED, that the Board of Directors of the Ross Valley Fire Department hereby adopt the proposed Fiscal Year 2024-2025 Operating Budget line item revisions as listed in Exhibit "A."

I do hereby certify that the above Resolution 25-02 is a true and correct copy as passed by the Ross Valley Fire Board on February 12, 2025, by the following vote:

AYES: Kircher, Robbins, Burdg Walker, Finn, Shortall, Coler, Hellman

NOES: 8

ABSENT: 0

ABSTAIN: 0


Steve Burdo, Board President

Attest

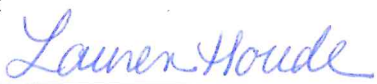
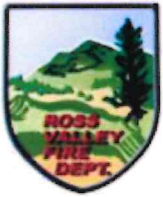

Lauren Houde, Interim Administrative Assistant

EXHIBIT A
Fiscal Year 2024-2025 Budget Document with Proposed Line-Item Adjustments

Ross Valley Fire Department - 2024-2025 Budget Summary

| | Adopted Budget | Revised Budget | Change |
|---|---------------------------|---------------------------|---------------|
| Fund: 01 - GENERAL FUND | | | |
| Beginning Fund Balance | 3,979,884 | 3,979,884 | |
| Revenue | | | |
| 00 - UNDESIGNATED | 14,907,472 | 15,134,835 | 227,363 |
| Expense | | | |
| 00 - UNDESIGNATED | 13,148,898 | 13,413,898 | 265,000 |
| 05 - ADMINISTRATION | 374,554 | 374,554 | - |
| 10 - OPERATIONS | 838,494 | 1,320,088 | 481,594 |
| 14 - FACILITIES | 319,503 | 319,503 | - |
| 15 - COMMUNITY RISK REDUCTION | 14,496 | 14,496 | - |
| 25 - FLEET | 211,527 | 211,527 | - |
| Total Expense | 14,907,472 | 15,654,066 | 746,594 |
| Ending Fund Balance | 3,979,884 | 3,460,653 | |
| Fund: 15 - APPARATUS FUND/SCBA | | | |
| Beginning Fund Balance | 504,024 | 504,024 | |
| Revenue | | | |
| 00 - UNDESIGNATED | 376,626 | 641,626 | 265,000 |
| Expense | | | |
| 00 - UNDESIGNATED | 509,528 | 774,528 | 265,000 |
| Ending Fund Balance | 371,122 | 371,122 | |
| Beginning Fund Balance - All Funds | 4,483,908 | 4,483,908 | |
| Total Revenue - All Funds (excluding transfers) | 15,284,098 | 15,511,461 | 227,363 |
| Total Expense - All Funds (excluding transfers) | 15,417,000 | 16,163,594 | 746,594 |
| Surplus/(Deficit) | (132,902) | (652,133) | |
| Ending Fund Balance - All Funds | 4,351,006 | 3,831,775 | |
| Fund Balances | 2024-2025 | 2024-2025 | |
| Nonspendable | - | - | |
| Compensated Absences | 232,261 | 232,261 | |
| Technology | 116,600 | 116,600 | |
| Apparatus Replacement | 384,024 | 251,122 | |
| Breathing Apparatus | 120,000 | 120,000 | |
| Prior Authority OPEB | - | - | |
| Unassigned | 3,498,121 | 3,111,792 | |
| Total | 4,351,006 | 3,831,775 | |



Ross Valley Fire, CA

Budget Report Account Summary

| | | Original Total Budget | Current Total Budget | Change |
|--------------------------------|---------------------------------|--------------------------|-------------------------|-------------------|
| Fund: 01 - GENERAL FUND | | | | |
| Revenue | | | | |
| 01.00.47501.00 | FAIRFAX | 2,729,988.00 | 2,729,988.00 | |
| 01.00.47502.00 | ROSS | 2,738,189.00 | 2,738,189.00 | |
| 01.00.47503.00 | SAN ANSELMO | 4,748,772.00 | 4,748,772.00 | |
| 01.00.47504.00 | SLEEPY HOLLOW | 1,499,736.00 | 1,499,736.00 | |
| 01.00.47507.00 | PRIOR AUTHORITY RETIREE HEALTH | 80,000.00 | 80,000.00 | |
| 01.00.47510.00 | PRIOR AUTHORITY RETIREMENT | 1,540,667.00 | 1,540,667.00 | |
| 01.00.49501.00 | COUNTY OF MARIN | 266,875.00 | 266,875.00 | |
| 01.00.49504.00 | RVPA REIMBURSEMENT MEDIC PRO | 317,511.00 | 317,511.00 | |
| 01.00.49506.00 | RVPA RENTAL | 8,360.00 | 17,137.84 | 8,777.84 |
| 01.00.49507.00 | LAIF INTEREST | 25,000.00 | 25,000.00 | |
| 01.00.49509.00 | RVPA AGENCY REIMBURSEMENT | 47,290.00 | 47,290.00 | |
| 01.00.49510.00 | PLAN CHECKING/RE-SALE INSPECTIO | 285,000.00 | 335,000.00 | 50,000.00 |
| 01.00.49511.00 | RE-SALE INSPECTION FEES | 50,000.00 | | -50,000.00 |
| 01.00.49512.00 | MISCELLANEOUS INCOME | 10,000.00 | 10,000.00 | |
| 01.00.49513.00 | WORKERS COMP REIMBURSEMENT | 0.00 | 218,585.31 | 218,585.31 |
| 01.00.49517.00 | DISASTER COORDINATOR REIMB. | 96,740.00 | 96,740.00 | |
| 01.00.49523.00 | APPARATUS REPLACEMENT | 376,626.00 | 376,626.00 | |
| 01.00.49524.00 | TECHNOLOGY FEES | 26,718.00 | 26,718.00 | |
| 01.00.49526.18 | STATION MAINT REVENUE #18 | 15,000.00 | 15,000.00 | |
| 01.00.49526.19 | STATION MAINT REVENUE #19 | 15,000.00 | 15,000.00 | |
| 01.00.49526.20 | STATION MAINT REVENUE #20 | 15,000.00 | 15,000.00 | |
| 01.00.49526.21 | STATION MAINT REVENUE #21 | 15,000.00 | 15,000.00 | |
| 01.00.49528.00 | MWPA LOCAL FUNDS | 0.00 | 0.00 | |
| 01.00.49529.00 | MWPA CORE FUNDS | 0.00 | 0.00 | |
| | Revenue Total: | 14,907,472.00 | 15,134,835.15 | 227,363.15 |
| Expense | | | | |
| 01.00.60000.00 | REGULAR SALARIES | 5,698,118.00 | 5,698,118.00 | |
| 01.00.60010.00 | TEMPORARY HIRE | 17,389.00 | 17,389.00 | |
| 01.00.60020.00 | MINIMUM STAFFING | 831,694.00 | 831,694.00 | |
| 01.00.60021.00 | HOURLY OVERTIME | 106,448.00 | 106,448.00 | |
| 01.00.60024.00 | SHIFT DIFFERENTIAL OT | 24,113.00 | 24,113.00 | |
| 01.00.60026.00 | OT TRAINING | 80,576.00 | 80,576.00 | |
| 01.00.60027.00 | HOLIDAY | 247,176.00 | 247,176.00 | |
| 01.00.60028.00 | PARAMEDIC TRAINING OVERTIME | 37,177.00 | 37,177.00 | |
| 01.00.60029.00 | FLSA O/T | 121,432.00 | 121,432.00 | |
| 01.00.60030.00 | S/L BUY BACK | 4,000.00 | 4,000.00 | |
| 01.00.60035.00 | RETIRED S/L COMPENSATION | 50,000.00 | 50,000.00 | |
| 01.00.60039.00 | EXECUTIVE OFFICER | 3,600.00 | 3,600.00 | |
| 01.00.60040.00 | BOARD MEMBER STIPEND | 8,000.00 | 8,000.00 | |
| 01.00.60100.00 | RETIREMENT | 2,831,208.00 | 2,831,208.00 | |
| 01.00.60200.00 | CAFETERIA HEALTH PLAN | 1,085,000.00 | 1,085,000.00 | |
| 01.00.60210.00 | RETIREE HEALTH SAVINGS MATCH | 43,641.00 | 43,641.00 | |
| 01.00.60215.00 | WORKERS' COMPENSATION INSURAI | 548,561.00 | 548,561.00 | |
| 01.00.60220.00 | PAYROLL TAXES | 108,331.00 | 108,331.00 | |
| 01.00.60223.00 | UNIFORM REIMBURSEMENT | 28,080.00 | 28,080.00 | |
| 01.00.60225.00 | EDUCATION REIMBURSEMENT | 139,341.00 | 139,341.00 | |
| 01.00.60231.00 | RETIREE'S HEALTH INSURANCE | 638,423.00 | 638,423.00 | |
| 01.00.61103.00 | AUDIT & BOOKKEEPING SERVICES | 0.00 | 0.00 | |
| 01.00.61115.00 | LIABILITY INSURANCE | 78,454.00 | 78,454.00 | |
| 01.00.62999.00 | CONTINGENCY | 41,510.00 | 41,510.00 | |
| 01.00.67099.00 | TRANSFERS OUT | 376,626.00 | 641,626.00 | 265,000.00 |
| 01.05.61103.00 | AUDIT & BOOKEEPING SERVICES | 33,552.00 | 33,552.00 | |
| 01.05.61105.00 | OTHER CONTRACT SERVICES | 73,626.00 | 73,626.00 | |
| 01.05.61107.00 | ATTORNEY/LEGAL FEES | 18,000.00 | 18,000.00 | |
| 01.05.61112.00 | PERS ADMINISTRATIVE FEE | 2,900.00 | 2,900.00 | |
| 01.05.61120.00 | CONTRACT SERVICES-SAN ANSELMO | 95,555.00 | 95,555.00 | |

